



DR. BUU NYGREN *PRESIDENT*

RICHELLE MONTOYA *VICE PRESIDENT*

The Navajo Nation | Yideeskáꞩi Nitsáhákees

Request for Proposals
Navajo Nation Department of Corrections-Kayenta District
Security System Upgrade (Equipment & Installation)
BID# 23-06-3057SB
Date: June 15, 2023

Project Title:

The Navajo Nation Department of Corrections-Kayenta District is requesting for proposals from firms interested and qualified service for an upgrade on the Detention Security System with a 5-year preventative Maintenance.

Proposal Due Date: **Friday July 28, 2023 @ 12:00 pm DST**
LATE PROPOSALS WILL NOT BE ACCEPTED

Proposal:

All interested and qualified parties are invited to review and respond to this Request for Proposal at their discretion. All questions pertaining to the contents of the RFP as a respondent may contact Robbin Preston, Corrections Lieutenant at the Kayenta Department of Corrections Phone: (928) 697-5656 or email: rpreston@navajo-nsn.gov, Jimmie Israel, Building Maintenance Supervisor email: jimmie.israel@navajo-nsn.gov. There will be an on-site pre bid meeting on **July 06, 2023 @ 9:00 am DST**.

All parties responding to this bid number are instructed to submit or send three (3) proposals to the following address:

The Navajo Nation
Navajo Department of Corrections – Kayenta District
Attention: Robbin Preston, Corrections Lieutenant
¼ mile West of Milepost 395 US Highway 163
P.O. Box 4245
Kayenta, AZ 86033

Responses to this bid shall be sent in a sealed envelope, including a return address, and clearly marked on the outside of the envelope the following:

BID# 23-06-3057SB
Navajo Department of Corrections-Kayenta District
Upgrading the Facility's Security Systems

DO NOT OPEN-BID PROPOSAL

GENERAL INFORMATION AND GUIDELINES FOR THIS RFP
NAVAJO NATION DEPARTMENT OF CORRECTIONS-KAYENTA DISTRICT
UPGRADING THE FACILITY'S SECURITY SYSTEMS

1. DESCRIPTION OF THE ORGANIZATION

The Navajo Nation Department of Corrections – Kayenta District is a correction facility for adults and juveniles. The Facility has a current security system in place and is in need of an upgrade. The Security System will include Cameras, Command Center, Intercoms, Doors, Cells Lights, Sliding and Swinging Gate, Licensing and Programming of the security systems.

2. SCOPE OF THE CONTRACT

The Navajo Nation Department of Corrections – Kayenta District intends to enter into a professional services contract with one responsible, qualified, and independent Security Contractor to Provide work as described.

3. RESPONDENT REQUIREMENTS

All respondents must have the capabilities listed herein, including sufficient detailed information with regard to experience and expertise in meeting the following requirements.

- a. A legitimate and credible vendor with a minimum of 5 years' experience and a history with providing security systems to other detention facilities.
- b. The Navajo Business Opportunity Act 5 NNC § 201, 205 will apply.
- c. All workmanship and materials shall comply with applicable Safety Codes.
- d. A detailed scope of work and drawings of all work.
- e. Include a W-9 and the Navajo Nation Debarment Form.

4. SCOPE OF WORK

The Navajo Nation is seeking a Security Contractor that can provide or conduct all of the following services:

- a. Installation of detention security systems.
- b. Provide a plan of installation for the security systems.
- c. Provide a Performance Bond within two weeks, if awarded.
- d. Provide warranty service on all applicable products and services.
- e. Provide a 5-year of preventive maintenance to maintain the security system and software. Provide a budget for replacements of parts and equipment for the year.
- f. Provide a detailed scope of work in Section 14

5. REQUIREMENTS

The respondent will furnish all requested (required) information as specified in the RFP (Section 4. Proposal Content and required information)

6. PROPOSAL CONTENT AND REQUIRED INFORMATION

Please utilize the outline described below.

- a. Organization letter expressing your interest and a brief description of your proposed services. (DO NOT reveal or refer to the cost in this letter).
- b. *Costs are to be submitted in a separate sealed envelope. (Detailed breakdown of costs: Materials, Labor, and other applicable costs: Kayenta Township Tax 6%).*
- c. Organization qualifications and project experience on the Navajo Nation. Include project site(s), and site contact information.
- d. Scope of Work.
- e. Product Specification including cut sheets.
- f. Design (detailed plans).
- g. Project Schedule.
- h. Copies of licenses, certifications, and insurance certifications.
- i. Compliance: Any proposal that does not adhere to this format and does not address each specification, requirement, or scope of work as outlined, may be deemed non-responsive and rejected on that basis.

7. EVALUATION PROCESS (Pre-qualifying process)

- a. Evaluation Criteria
 - i. Qualifications, credentials, and 5 years work experience on the Navajo Nation. This includes the capabilities to provide all requested services. (5 points)
 - ii. Quality of products, ability, and warranty services. (30 points)
 - iii. Project Schedule. (20 points)
 - iv. Maintenance service plan (15 points)
 - v. Navajo or Indian Preference. (05 points)
 - vi. Cost (separate sealed envelope). (25 points)
- b. Applicable Federal Requirements (25 CFR 900, OMB Circular A-87, GSA qualified vendor, etc.)
- c. The Navajo Nation Department of Corrections-Kayenta District reserves the right to interview respondents if deemed necessary due to tied scores or other legitimate matters. This may entail a presentation from the respondent for clarification and/or details on products or other requirements. The presentation will be scheduled to be presented in Kayenta, AZ (if necessary). It is the KYDOC intention to award One (1) Professional Services Contract to the most qualified vendor to provide all services as specified.

8. TYPE OF CONTRACT

The Navajo Nation will utilize a standard Professional Services Contract for the procurement of goods and services for this project.

9. PERIOD OF PERFORMANCE

The period of the performance will be determined and negotiated based on the scheduled proposed by the respondent and the contract implementation date.

10. TECHNICAL DIRECTION

The Navajo Nation KYDOC point of contact is Robbin Preston, Corrections Lieutenant, for inquiries related to specifications for the security system, and other matters, etc. Questions and answers will be shared with all respondents. Robbin Preston, Corrections Lieutenant email address: rpreston@navajo-nsn.gov or Jimmie Israel, Building Maintenance Supervisor email address: jimmie.israel@navajo-nsn.gov.

11. PAYMENT AND SUBMISSION OF INVOICES

The Navajo Nation Professional Service Contract will describe this section.

12. RIGHTS

The Navajo Nation reserves the right to reject any and all proposals, in whole or part based on the requirements set forth in this RFP.

13. AGREEMENTS TERMS AND CONDITIONS

The Navajo Nation Professional Services Contract will provide all the legal and contractual obligations, terms, and requirements of this project.

14. OTHER

SCOPE OF WORK

- ❖ Objective
 - To upgrade the security electronics system at the Navajo Department of Corrections – Kayenta District installed in 2013. This will include the door control, intercom, and camera systems with the latest technology at this time. This project will include a three-year warranty and a five-year Preventative Maintenance plan. Removal of old surveillance equipment and replace with new and updated security systems.
- ❖ General Guidelines:
 - Replace all old and damaged parts
 - Add additional 13 extra cameras in blind spots
- ❖ Equipment
 - HMI Control System
 - Master Control
 - Four (4) Dell Precision CPU/CCTV Workstation
 - Two (2) 22" Monitor Full Screen Camera/CCTV
 - Two (2) HMI CPU and Key Board
 - Two (2) Mouse
 - Two (2) UPS Station
 - Two (2) Intercom Master Station
 - One (1) 46" CCTV Monitor Full Screen
 - Two (2) 22" CCTV Quad Monitor Screen
 - Two (2) Digital Communication Control (32 station)

- Housing Units (6 Total)-each to include:
 - Five (5) Dell PowerEdge R310 Data Base Server
 - Five (5) 24" LED Monitor (Non-Touch)
 - Five (5) Digital Optical Mouse
 - Five (5) Keyboard
 - Five (5) UPS Station
 - Five (5) Harding Intercom Master Station
 - Five (5) Digital Communication Expander
 - Five (5) Touch Screen Master Module with 12" Gooseneck (VOIP) Intercom Systems
 - Six (6) 24" HMI Monitor Screen
 - Cameras
 - Approximately 108 cameras in the facility.
 - Additional cameras in blind areas.
 - Doors
 - Approximately 116 doors locks
 - Approximately 8 sliding doors
 - Gates
 - Three (3) Sliding Gates
 - Four (4) Swinging Gates
 - Intercom System
 - Replace all existing intercom components
 - 157 Intercom Speakers
 - Add additional intercom components
 - Intercom Master station to be updated at each control location
 - CCTV
 - New CCTV Viewing PC at Booking
 - Booking
 - Two (2) PC
 - One (1) 24" LED Monitor
 - Server
 - One (1) Main Server Room
 - Page Zone Expender
 - 200-Watt Page Amplifier
 - Two (2) 20 Amp. Power Strip with Amp meter
 - One (1) Sub-Server Room
 - Backup memory to hold camera video footage
 - Network
 - 24 – Port 10/100 Ethernet Network Switch
 - 24 – Port 1/100 Ethernet POE Network Switches
 - Reuse all remaining network and network components (If still in Good Condition)
 - Equipment Room UPS Units
 - Reuse existing UPS units in equipment room (If still in Good Condition)
 - Spare Equipment

- One (1) HMI PC
- One (1) CCTV PC
- One (1) 24" Touch Monitor
- One (1) 24" LED Monitor
- One-year equipment and workmanship warranty on installed equipment only
- Additional three-year equipment and workmanship warranty on all equipment installed
- Five-year maintenance on a quarterly schedule On-site visits, 24/7 Off-site monitoring.

END OF SCOPE OF WORK